

**Govt. of Jharkhand**  
**Department of Forests, Environment & Climate Change**  
**O/o Chief Conservator of Forests, Wildlife Jharkhand, Ranchi**

**NOTICE INVITING EXPRESSION OF INTEREST (EoI)**

**Ref. No. : 02 Dated : 02.11.2016**

**Subject: Inviting Expression of Interest (EoI) for hiring the services of consultants for preparation of Wildlife Management Plan of certain Wildlife Sanctuaries in Jharkhand and the corresponding Detailed project Report (DPR) of the activities to be taken up during the management plan period.**

The Department of Forests, Environment & Climate Change, Government of Jharkhand invites Expression of Interest (EOI) from Consultants/ consulting firms/ organizations/ Institutes/ Consortiums having team of professionally competent and experienced experts for the preparation of Wildlife Management Plan for a period of 10 years. The selected Consultant/ consulting firm(s)/ organization(s)/ institute(s)/ Consortium(s) would be required to undertake the preparation of Wildlife Management Plan for a period of ten years of Dalma Wildlife Sanctuary (DWLS), Hazaribagh Wildlife Sanctuary(HWLS), Parasnath Wildlife Sanctuary(PWLS), Topchanchi Wildlife Sanctuary (TWLS), and Udhawa Lake Bird Sanctuary(ULBS), as per the existing rules, regulations and guidelines prescribed by the GoI and Wildlife Institute of India, Dehradun as well as the corresponding Detailed Project Report (DPR) of the activities to be undertaken during the management plan period. A background note that includes the scope of work is enclosed as **Annexure I**. The assignment shall be completed within a period of **one year** from the date of execution of Agreement to this effect.

**Submission of EOI**

The EoI in the prescribed application format enclosed herewith as **Annexure II** along with duly certified supporting documents, referred to as the '**Technical Bid**', should be submitted in a sealed envelope, superscribing "EoI for preparation of Wildlife Management Plan of Sanctuaries" on top of the envelope, through Speed Post, Registered Post or delivered by hand to the following address:

Chief Conservator of Forests, Wildlife  
Van Bhawan, Doranda, Ranchi- 834002

**Within the abovementioned envelope another sealed envelope containing the 'Financial Bid' in the prescribed format enclosed herein as Annexure III should be submitted.**

The last date for submission of the EoI is 25.11.2016; 18.00 hrs.

No fees are required for EoI processing.

## Terms & Conditions: -

- i. Mere submission of the EoI will not confer to the applicant any right for receiving or carrying out the prescribed job.
- ii. The 'Procurement Committee'(to be referred to as the 'Committee' hereafter) headed by APCCF, Development, Jharkhand as notified by the Government of Jharkhand shall process the EoI Proposals pursuant to the instant EoI notice and take the final decision in this regard. This Committee reserves the right to accept/reject one or all EoI proposals or to stop the process of approval at any stage, at its sole discretion without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
- iii. Applicants must ensure that they fulfill all the eligibility criteria. If on verification at any later stage it is found that they do not fulfill any/all of the eligibility conditions prescribed, or they have provided any false/misleading information at any stage, their contract/selection will be cancelled/ rejected and the procurement committee reserves the right to take any action as deemed fit in such case(s).
- iv. The applicants are advised to read the EoI document carefully before submission of the EoI. They are advised to make their own ground assessment and fill the application with utmost care and caution since no request for any modification(s) therein shall be entertained after submission of the application under any circumstances.
- v. Applications received after last date & time and / or received through fax/e-mail, etc would be summarily rejected without any notice to the applicant and no representation or correspondence regarding such rejection shall be entertained under any circumstances.
- vi. No correspondence from any applicant for not being shortlisted/ considered for selection etc. would be entertained at any stage under any circumstances. Canvassing in any form will summarily disqualify the applicant.
- vii. The evaluation criteria and scoring pattern is being enclosed herewith as **Annexure IV**. On the day of opening of the technical bids, to be notified by the Committee, **the team leader shall be required to make a power point presentation** before the Committee with emphasis upon the technical aspects of preparation of Wildlife Management plans and DPRs. Based on the scores achieved by the applicants after the presentation and after due verification of supporting documents (to be called Stage-I evaluation), the financial bids of only successful applicants shall be opened by the Committee (to be called Stage-II evaluation). A different date may be decided for Stage-II evaluation i.e. opening of the financial bids.

- viii.** After final selection of the agency(ies), which shall be sanctuarywise, for execution of the works as defined in the instant EoI the consulting firm/ organization/ institute/consortium shall have to sign an Agreement with the concerned DFO/DCF in whose jurisdiction the respective wildlife sanctuary, the management plan and DPR of which is being proposed to be prepared, falls.
- ix.** **After execution of the Agreement, the agency shall be required to deposit a Performance Guarantee in the form of Bank Guarantee or NSC/KVP/FD in a nationalized Bank, to the tune of ten percent of the total amount quoted by them and as finalized by the Procurement Committee.**
- x.** The stagewise schedule of payment shall be as follows:
- (A) Preparation of Wildlife Management Plan
- 1) On submission of the Preliminary Management Plan: 15% of the total amount
  - 2) On submission of the Draft Management Plan: 35% of the total amount
  - 3) On submission of Final Management Plan: 15% of the total amount
  - 4) On approval of the Management Plan to the satisfaction of the competent authority: 15% of the total amount
- (B) On submission of the approved Management Plan (10 copies, hardbound along with a soft copy) and DPR (5 hard copies along with a soft copy) to the satisfaction of the concerned DFO/DCF: 15% of the total amount
- The 'total amount' here means the amount quoted by the agency.
- xi.** The payment shall be made by the concerned DFO/DCF in whose jurisdiction the respective wildlife sanctuary, the management plan and DPR of which is being prepared, falls, as per schedule mentioned in the preceding paragraph.
- xii.** The Courts in the City of Ranchi alone shall have the jurisdiction to entertain any dispute arising out of any issue under the instant EoI.

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Details indicating the assignment, eligibility, selection criteria and mode of submission of documents are as given below: -

**1. Background:**

The State Government intends to prepare the Wildlife Management Plans of the abovementioned five sanctuaries using best practices available at the national level. To get the best possible results the State Government intends to engage professionally competent team of experts consisting of trained and experienced wildlife experts. The selected agency (ies) shall work closely with the field officials so as to give their best in terms of the final output.

**2. Objectives of the Consulting Services:**

The objective of the consulting is to prepare Wildlife Management Plan of the abovementioned five Sanctuaries using science based practices and management principles enshrined in the rules, regulations and guidelines prescribed by the Central and State Governments as also by the Wildlife Institute of India, Dehradun. Plan Objectives are as follows:-

2.1 **Theme Plan:** Theme plan categories for achieving the broad objectives are as follows

- 2.1.1 Man Animal Conflict
- 2.1.2 Control of grazing
- 2.1.3 Fire Protection
- 2.1.4 Water Hole Management
- 2.1.5 Weed Control
- 2.1.6 Protection
- 2.1.7 Grass Land Management
- 2.1.8 Habitat Improvement
- 2.1.9 Habitat/corridor Restoration
- 2.1.10 Eco-tourism prospecting and management prescriptions
- 2.1.11 Socio-economic assessment of the villages falling within the sanctuaries
- 2.1.12 Eco-development activities
- 2.1.13 Infrastructure development etc.

### **3. Scope of Work:**

- 3.1 To prepare GIS maps especially covering those themes/layers which are relevant for forest and wildlife management and/or as directed by the DFO/DCF, Wildlife.
- 3.2 To undertake the floral and faunal survey in proper statistical format in order to facilitate arriving at the basis of management plan prescriptions.
- 3.3 To record the existing natural features of the project area.
- 3.4 To record the present land use pattern of the area.
- 3.5 To suggest management interventions to maintain and restore where ever necessary the catchment capability and physical attributes
- 3.6 To suggest mechanisms and opportunities for enhanced management capability and knowledge in Wildlife Sciences.
- 3.7 To prepare scientific, ecologically- sound, PA- specific Management Plan consolidating the best management practices and infrastructure of existing Protected area.
- 3.8 Focus of the plan should be conservation of Wildlife in general and endangered Species in particular and their habitat.
- 3.9 Suggesting monitoring and research tools for better understanding of the nature.
- 3.10 To suggest ways and means towards human resource development and personnel planning.
- 3.11 To incorporate in the plan the aspects pertaining to people's support and their active participation in Wildlife Conservation
- 3.12 To incorporate the Conservation Education measures and Protected Area interpretation.
- 3.13 To articulate the future management plan prescriptions and to prepare yearwise DPR of the activities proposed in the plan for protected area.

### **4. Places of execution of the project**

- Dalma Wildlife Sanctuary (DWLS) - Notified area: 193.22 sq. km.
- Hazaribagh Wildlife Sanctuary (HWLS) – Notified area: 186.25 sq. km.
- Parasnath Wildlife Sanctuary (PWLS) – Notified area: 49.33 sq. km.
- Topchanchi Wildlife Sanctuary (TWLS) – Notified area: 8.75 sq. km.
- Udhawa Lake Bird Sanctuary (ULBS) – Notified area: 5.65 sq. km.

## **5. Required area of expertise**

The team leader should possess the following qualification and experience:

- At least Masters Degree in Botany/ Zoology/ Forestry/ Wildlife management or Associate of IGNFA/ SFS Diploma holder.
- At least 15 years of experience in the field of forestry and wildlife related practices.
- Good command over written English and local language widely used in the state of Jharkhand.
- Experience in preparing Management Plan of sanctuary/National Park

## **6. Duration of completion of work**

One year from the date of signing of the Agreement, subject to change under unforeseen circumstances.

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**APPLICATION FORM**

Please mark the appropriate box:

Area of Participation	Applying as		
	Consultant/ Consulting firm	Institution/ Agency	NGO
As mentioned in Expression of Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please mark the Sanctuary (ies) you are interested to work in:

DWLS	HWLS	PWLS	TWLS	ULBS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ORGANISATION PROFILE**

1	BASIC DETAILS	
	Name of the Organization/ Consultant	
	Address for correspondence	
	Pin Code	
	Ph. & Fax No (with STD code)	
	E-mail	
	Name & Designation of the Chief Functionary	
	Name and address of other Office bearers	
	Address of the field units and name of the person looking after the overall functioning of the respective units	
2	REGISTRATION DETAILS	
	Registration No	
	Act under which the organization has been registered	
	Date of Registration	
3	ACCOUNTING DETAILS	
	FCRA no.(if available)	
	PAN No.	
	Banking details: (Account holder's name/Account No. name/Address of bank)	
	Provide years of which the accounts have been audited	

<b>4</b>	<b>TEAM LEADER &amp; STAFF DETAILS</b>	
	Name and qualification of the Team Leader (Attach CV)	
	Number and names of Full time Technical staff and their qualification (Attach CVs)	
	Number and names of Part time Technical staff and their qualification (Attach CVs)	
	Separate sheets may be enclosed to provide the details regarding staff.	
<b>5</b>	<b>WORK EXPERIENCE DETAILS</b>	
a.	Does the organization/ consultant/ agency have experience of preparing Wildlife Management Plan as per the guidelines issued by the competent authority of the government? Provide details in separate sheet, if any:	
b.	Details of presence & networking in the district where sanctuary is located: (Provide details in separate sheet)	
c.	Has organization/ consultant/agency been evaluated by any independent agency? If yes, attach report in separate sheet:	
d.	Has a Government Department/ Ministry ever blacklisted or imposed funding restrictions? (Please provide details, if yes) :	
e.	Brief resume of work done in the last 10 years:	



**CHECK-LIST FOR TECHNICAL BID**

<b>Sl. no.</b>	<b>Document to be submitted as Technical Bid</b>	<b>Tick YES/NO</b>	<b>Page Nos. of the submitted Technical Bid Document</b>
1	Duly filled-up Application Form (as prescribed in Annex. 2 of the EoI document)	Yes/No	
2	Registration Certificate of the organization	Yes/No	
3	By-laws and Memorandum of Association of the organization	Yes/No	
4	Annual Reports of the organization (last 3 years; 2015-16, 2014-15 and 2013-14)	Yes/No	
5	CV of the Team Leader	Yes/No	
6	CVs of the full-time technical staff working with the organization having experience in forests and wildlife management	Yes/No	
7	CVs of the part-time technical staff working with the organization having experience in forests and wildlife management	Yes/No	
8	CV of the GIS professional in the team	Yes/No	

**Signature of the Authorized Signatory with date and seal**

**FINANCIAL BID**

Name of the Wildlife Sanctuary	Financial Bid in Rs. Inclusive of all admissible taxes, if any, for preparation of the Wildlife Management Plan and corresponding yearwise DPRs
Dalma WLS	
Hazaribagh WLS	
Parasnath WLS	
Topchanchi WLS	
Udhwa lake Bird Sanctuary	

**Signature of the Authorized Signatory with date and seal**

**Evaluation Criteria and scoring pattern:**

<b>Parameter</b>	<b>indicator for assessment</b>	<b>Max. score</b>	<b>Break-up of score</b>
Experience and qualification of team leader	Educational Qualification	10	As per the notice inviting expression of interest -5 marks; Doctorate in wildlife related matters -5 marks
	Experience in forestry and wildlife related practices specifically in preparing wildlife management plans	10	15 years -5 marks 1 mark for each extra year of experience (upto max. of 5 marks)
Staff Profile and work experience	No. of technical staff in the team with experience in forests and wildlife management	15	≥ 4 persons – 15 marks 3 persons – 12 marks 2 persons – 09marks 1 person – 06 marks
	No of women professionals in the organisation	05	≥ 4 persons – 05 marks 3 persons – 04 marks 2 persons – 03 marks  1 person – 02 marks
	At least one GIS trained professional in the team	10	
Presentation by the team leader	Brief overview of the Sanctuaries	05	
	Proposed methodology/steps involved in preparation of Wildlife Management Plans-Way forward	10	
	Proposed Survey methodology	10	
	Technical aspects involved in the preparation of the plan-guidelines issued by the State and Central Governments	10	
	Overall articulation of the concept and command over English language	15	

**Minimum qualifying marks – 70**